

## **Exit Interview**

**Name:**

**Job Title:**

**Previous Job Title(s):**

**Department/Team:**

**Length of Service:**

**Why did you initially join our organization?**

**Where your expectations met? If yes, how? If not, why not?**

**What are the best features of our organization?**

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**What areas of improvement can you identify?**

**How would you tackle these areas of improvement?**

**What are the reasons that led to you resignation?  
(Tick All That Apply)**

- Pay**
- Conditions**
- Lack of Career Development**
- Lack of Training**
- Working Hours**
- Stress/Workload**
- Better Job Offer**
- Lack of Challenges**
- Work Environment**
- Relationships With Supervisors/Managers**
- Personal Reasons**
- Other (Please State)** \_\_\_\_\_

**What was the most important reason for leaving?**

**What might have encouraged you to stay, if anything?**

**Any Other Comments?**